

# Who Is Responsible for What in Your Home?

## - Your Guide to Maintenance & Repairs.

At CSB, we take care of the building and the surrounding area, so you can focus on enjoying your student life.

You are responsible for your apartment and minor repairs.

We are here to help with larger issues and faults in your home.

	TENANT	CSB
<b>DRAINS</b>		
Cleaning the floor drain and water trap in the bathroom.	●	
Cleaning the water trap in the kitchen.		●
Flushing/cleaning of pipes and drain lines.		●
<b>SMOKE DETECTOR</b>		
Checking that the smoke detector works.	●	
Replacing the battery.	●	
Replacing the smoke detector.		●
<b>ELECTRICITY</b>		
Replacing/checking fuses and testing the residual-current device (RCD).	●	
Electrical outlets, ceiling sockets, and switches.		●
<b>WINDOWS</b>		
Responsibility for function and sealing strips.		●
<b>GLASS</b>		
Damage to glass caused from inside.	●	
Glass damage caused from outside.		●

	TENANT	CSB
<b>KITCHEN FAN/HOOD</b>		
Cleaning the filter.	●	
Adjusting airflow and repairs.		●
<b>LIGHTING</b>		
Replacing bulbs and light sources in the apartment,	●	
<b>BLINDS (INSTALLED BY CSB)</b>		
Purchase, installation, repairs.		●
<b>PESTS</b>		
Report issues immediately and follow instructions during pest control.	●	
<b>VENTILATION INDOORS</b>		
Clean and keep air supply and exhaust vents open.	●	
<b>HEATING INDOORS</b>		
Do not block radiators with furniture or heavy textiles. Keep at least 10-15 cm clearance in front of the thermostat.	●	
<b>BALCONY/PATIO - Maintenance.</b>	●	
<b>STAIRWELL/CORRIDOR</b>		
Do not store flammable items like bikes, doormats, or wreaths.	●	
Cleaning of stairwells and common areas.		●
<b>SHARED LAUDRY ROOM</b>		
Follow the rules, report faults, and clean machines and floor.	●	
Maintenance and repairs of machines and weekly cleaning.		●