

Moving out

When moving out there are several things to think about. Therefore, we have made this guide for you and hope it will be helpful! If you have any further questions, please contact our customer service at phone number: (+46)31 - 772 97 00 or e-mail: info@chalmersstudentbostader.se

Terminate your tenancy contract

First, you need to terminate your tenancy contract which is easily done via My Pages. When terminating your contract, you can choose which date to move out. The notice period is 7 weeks, and moving day is usually Tuesdays. However, some weeks there is no possibility to move out. It may be because of a public holiday, or that we have reached maximum notices that week.



If you are changing apartments within Chalmers Studentbostäder, the notice period is a maximum of 4 weeks. Please contact our customer service and we will help you. If you have a master's apartment or short-term contract you will also need to contact our customer service to terminate your contract, the notice period is 7 weeks.

Hand in your keys

The keys should be handed in at the latest 10 am on the last day of your contract at our customer service. You need to hand in all the keys that you received when moving in, which are keys to your apartment, keys to your mailbox and Aptus-tags.

Change of address

Before moving out, you should change your address at the Swedish Tax Agency, so that your mail comes to your new address. It is a good idea to change your address a few days before moving.

Moving out early

There is a possibility to move out early if you and the next tenant agree. You will need to fill out and hand in the form "*Request to move out early*".



Viewing of your apartment

When terminating your tenancy contract, there might be a viewing of your apartment for those who are offered a viewing. The ones who are offered a viewing will contact you, so you can agree on a time. Please remember that you are obligated by law to show your apartment.

Technical inspection

Before you move out, we will inspect your apartment to see if there are any damages, wear and make sure that everything that should be in the apartment is there. Your housing host will perform the inspection, and you will receive an e-mail a few weeks before the inspection. If your apartment is damaged or abnormal wear you might need to financially replace the damages.

Before the inspection, please make sure that all equipment that belongs to the apartment is there, such as hat racks, curtain rods and similar. If you received any instructions that belong to the apartment, please leave them in your apartment when moving out. If you rented a furnished apartment, please make sure all furniture is in your apartment when moving out.

Cleaning guide

When you move out you will need to clean your apartment. After you hand in your keys, which is at the latest 10 am on the last day of your tenancy contract, we will inspect your apartment. Unfortunately, there is no possibility of cleaning your apartment again if the cleaning inspection is not approved. Instead, we will hire a cleaning company which you will have to pay for. Therefore, we have made this guide for you and we hope it's helpful! It is important for us that the apartment is clean for the next tenant, thus, we are strict in our cleaning inspection. Therefore, please be thorough when cleaning! If you have any questions, please contact our customer service!

Kitchen

- Stove, clean behind it, on top and the sides
- Change filter in your kitchen fan* and clean
- Drawers, both on top, underneath, inside and outside
- Refrigerator and freezer, these should be cleaned, defrosted and shut down
- Kitchen sink and other areas
- Skirtings
- The window, windows frame and window-sill and
- Radiators
- Lamps
- Blinds
- Walls, floor and ceiling

Bathroom

- Bathroom cabinets, inside, outside, on top and underneath
- Mirrors
- Toilet and basin, both the insides and outsides
- Shower, the floor drain should be emptied
- Ventilators
- Lamps
- Tiles and joints
- Walls, door, floor and ceiling

Room and hallway

- The wardrobe should be emptied and cleaned
- The broom closet should be emptied and cleaned
- Mirrors
- Radiators
- Electrical contacts
- The window, windows frame and window-sill
- Skirtings
- Threshold
- Walls, floor and ceiling

Balcony and storage unit

- Emptied and cleaned



*You can get a new filter for your kitchen fan at our customer service. If you live at Kemivägen, this doesn't apply. You have a special filter which is to be cleaned with water and detergent.

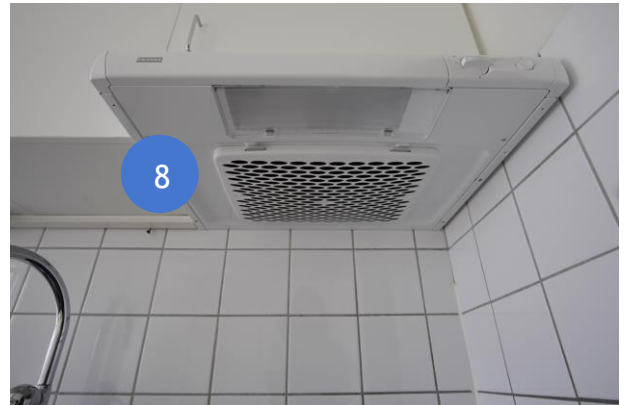
Kitchen



1. Wash the kitchen drawers inside and outside, underneath and on top. Do not forget the handles and the cabinet doors!
2. Clean the tiles
3. Wash and clean the sink
4. Empty your garbage and clean the wastebasket and area around it
5. Clean the stove, if possible, pull out the stove and clean behind it
6. Vacuum and mop the floors, don't forget the skirtings!



7. Clean the oven, please do not forget the inside and outside of the oven door and handle!

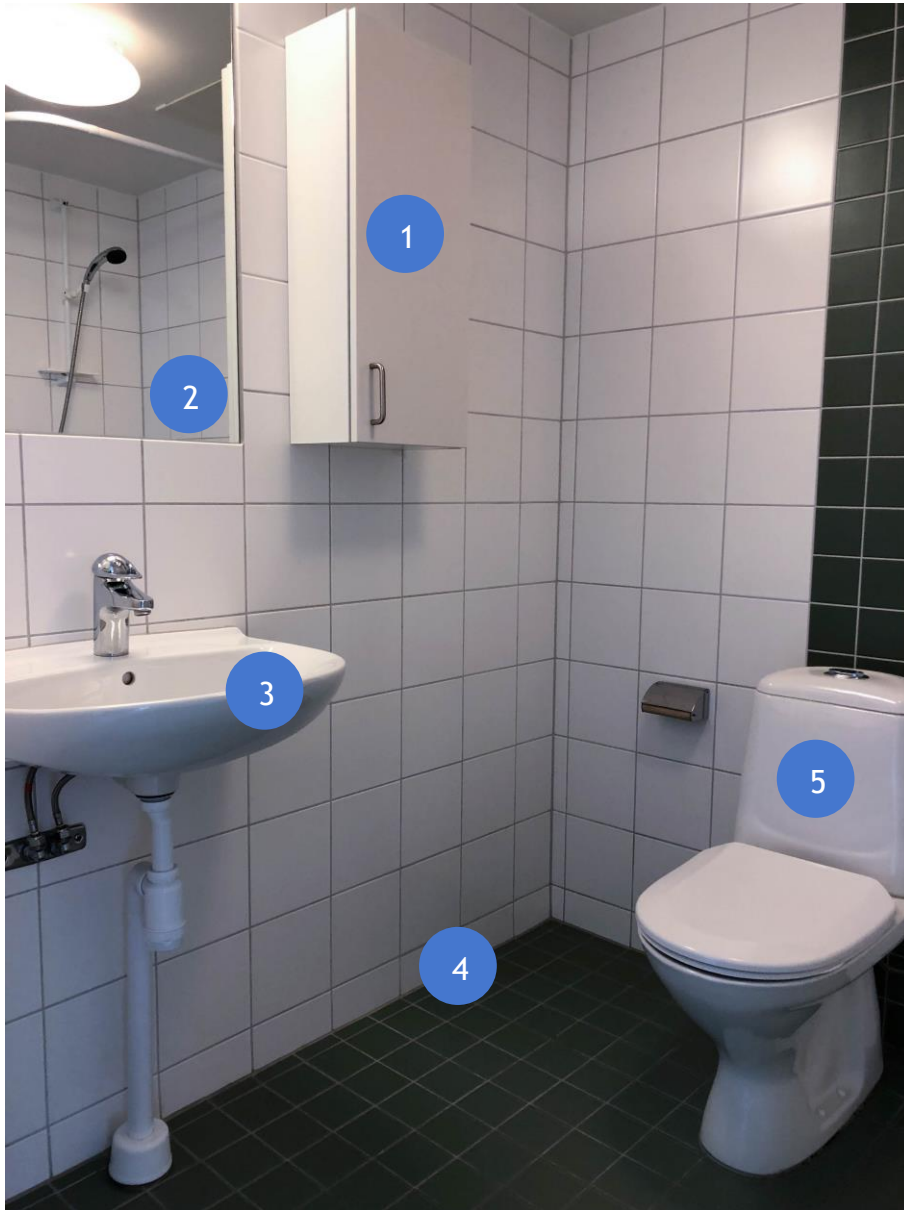


8. Change the filter in your kitchen fan. A new one can be picked up in the customer service office. If you live at Kemivägen 7A or 7B, you have a special filter in your kitchen fan which is made out of metal. You only need to clean it with water and detergent.



9. Clean your refrigerator and freezer, defrosted them and turn them off. Please leave the refrigerator and freezer with the door open.

Bathroom



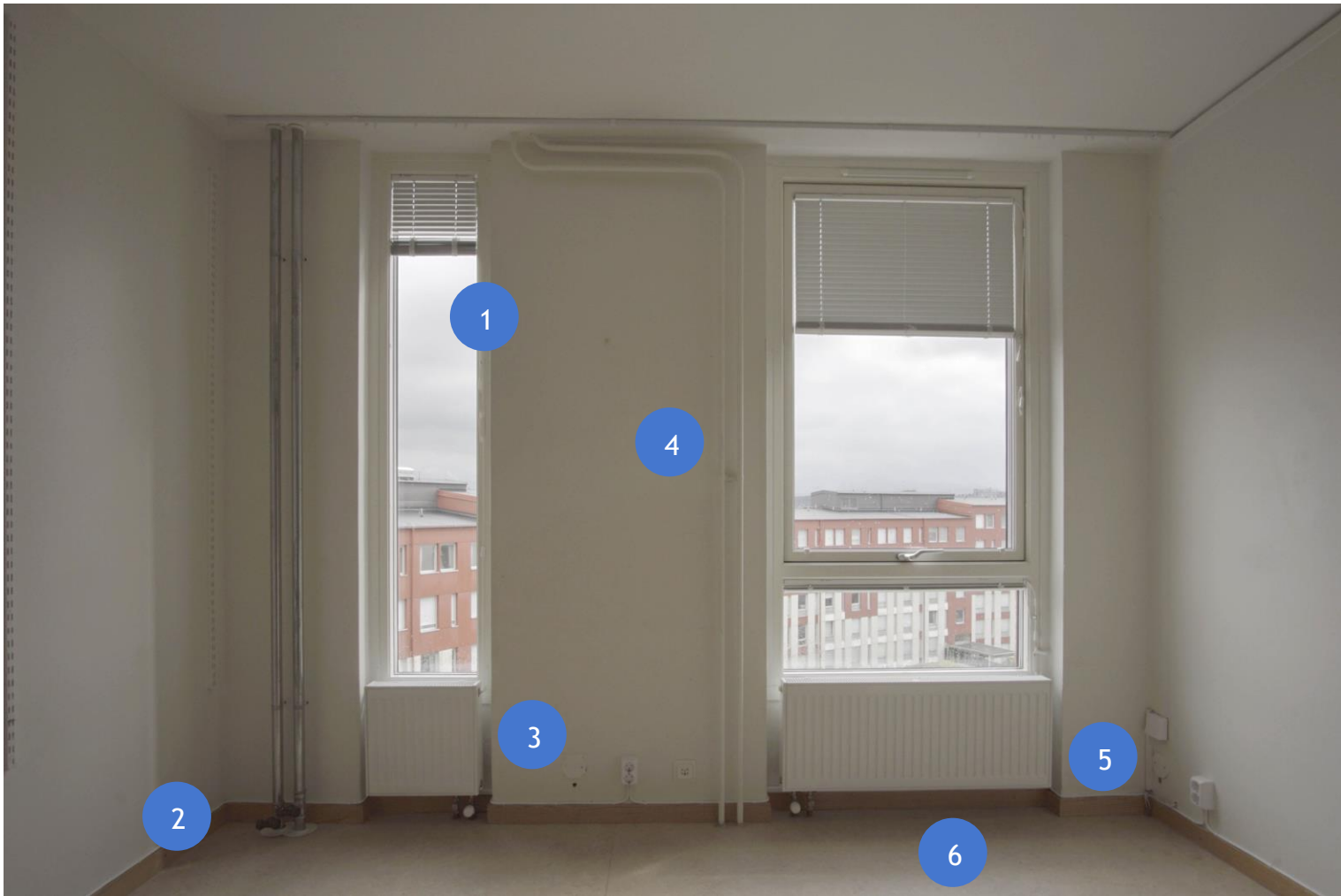
1. Empty and clean your bathroom cabinet, do not forget the inside, outside, on top and underneath your cabinet!
2. Clean the mirror
3. Clean the basin, do not forget the outside of the basin and the pipe
4. Wipe off and clean the walls and floor
5. Clean the toilet, both inside and outside and behind the toilet!



6. Wipe off and clean the walls and floor in the shower, do not forget to empty the floor drain!
7. Clean the shower nozzle and handles

Cleaning tip!
Shampoo, conditioner, and similar often leave marks in your shower. Therefore, it might be a good idea to buy a detergent made for your shower.

Room and hallway



1. Wash your windows and window moldings, leave your apartment with the ventilators open
2. Clean the skirtings
3. Wipe off and clean the radiators and pipe, do not forget to clean behind your radiator and around the pipes
4. Wipe off the wall outlets
5. Clean the walls
6. Vacuum and mop the floors, do not forget the thresholds
7. Empty the wardrobes and shelves, clean on both the inside and outside
8. Clean the doors, remember to clean the handle and door-frame

Do you have a balcony or storage unit?
In our cleaning inspection, your balcony and storage unit are included. Please remember to clean and empty them.

Taking over any furniture?
Is the next tenant taking over any of your furniture or extra equipment? Then you will need to fill out a form and hand in, you will find the form here!