

Sublease application

Information	All applications must be in writing. Only a complete application is processed. The application must include: - Completed application form ("Application for subletting", one page) - Completed Sublease Agreement (The agreement is on 2 pages and is attached "Secondary application"). - Attach - Certificate proving reasons for the subletting. - Attach - See below which documents need to be submitted based on which reason is selected. - The processing time is four weeks from the date a complete application is received.		
Applicant (Primary Tenant)	Name:		Social Security Number: YYDDMMXXXX
	Internal apartment No:	Official apartment No:	Address:
Reason for subleasing	☐ Internship or study at another location - connected to the study program • Certificate from Chalmers/Göteborg University showing that the internship or study at another location is connected to the study program • Certificate for internship or studies at another location • Application for exception from the study requirement (<i>only for internships if no credits will be reported during the specified period</i>) • Registration certificate for the subtenant		
Required documents!	☐ Trial relationship • Copy of the tenancy agreement where the trial relationship will take place • Certificate of study for both you and the subtenant		
	☐ Medical reasons • Doctor's certificate • Application for exception from the study requirement • Registration certificate for the subtenant		
Signature	I hereby certify that I have read and accepted the rules for subleasing with Chalmers Studentbostäder and that the application is complete, and all information correct. _____ City/Date _____ Signature		

Sublease agreement

Information	A tenant may not sublease his/her apartment without prior consent from Chalmers Studentbostäder. Subleasing without our permission is a violation of the law and can lead to your tenancy being terminated without warning. Chalmers Studentbostäder can grant consent to sublease if the tenant has a valid reason and intends to move back to the apartment. Subleasing can be approved for a maximum period of twelve months during the period of tenancy. For a sublease to be granted both the primary tenant and the subtenant must be students at a Gothenburg University or Chalmers University of Technology in Gothenburg. Alternatively, the primary tenant has been granted an exemption in accordance with Chalmers Studentbostäder's tenancy rules. Subtenants can never be granted an exemption. A Subtenant is never entitled to tenancy in relation to the property owner and does not have any right to take over the primary tenancy contract. Furthermore, the subtenant does not have security of tenure in relation to the primary tenant.		
Terms and conditions	For this agreement to become valid consent from Chalmers Studentbostäder is required prior to the period of sub tenancy. This agreement is not transferrable to another party.		
Primary tenant	Name:		Social Security Number: YYDDMMXXXX
	Address during period of tenancy:		
	E-mail address:	Phone number:	
Subtenant	Name:		Social Security Number: YYDDMMXXXX
	E-mail address:	Phone number:	
Period of tenancy	The period of tenancy is (year, month and day) From: _____ - _____ - _____ To: _____ - _____ - _____		
Period of notice	The mutual period of notice is two months. ☐ Period of sub-tenancy is nine months or less. The agreement will terminate automatically at the end of the sub-tenancy period. ☐ Period of sub-tenancy exceeds nine months. The primary tenant is required to give notice to the subtenant at least two months prior to the expiry date of the agreement.		
Apartment	Official apartment No:	Internal apartment No:	Address and post number:
	Living area (m ²)	Type of apartment	
	Storage facilities available to the subtenant Yes ☐ No ☐		
Rent	The rent is identical to that paid by the primary tenant to Chalmers Studentbostäder. If the rent charged to the primary tenant is adjusted rent to the subtenant will be adjusted accordingly. Rent is defined as base rent, heating, hot water, household electricity and fee to the Council of Trustees. <i>If IMD is installed at the address, the rent at the standard price should be written.</i> The current rent is _____ SEK per month.		
Payment of rent	The primary tenant pays the rent in advance to Chalmers Studentbostäder by the last weekday in each calendar month. The subtenant will pay rent to the primary tenant by: ☐ Transfer to bank account: _____ ☐ Other method of payment: _____		

Student Union membership	During the rental period, the parties must have an active membership in Chalmers Student Union or one of the student unions at the University of Gothenburg.	
Furniture	The apartment is rented: ☐ Unfurnished ☐ Furnished (catalogued in a separate document)	
Home Insurance	Both parties agree to have appropriate and current insurance for the apartment during the sublease period. The subtenant has to have insurance for the apartment during the whole tenancy period. It is ok for the primary tenant to have a separate insurance for items left in the apartment or in storage.	
Security	The subtenant undertakes to take joint responsibility with the primary tenant for financial obligations in accordance with the primary tenancy agreement. ☐ As security for this undertaking the subtenant will provide collateral in the form of a deposit. The deposit will be returned when the apartment is inspected and approved by the primary tenant. Deposit: _____ SEK. ☐ No deposit paid.	
Subtenant's obligations and responsibilities	The subtenant undertakes to follow all rules and regulations applicable to the primary tenant at Chalmers Studentbostäder.	
Keys	The subtenant receives: ____ (number) keys to apartment ____ (number) Aptus-tags ____ (number) keys to mailbox	
Internet connection	The subtenant undertakes to follow all rules relating to use of the broadband connection in the apartment.	
Signature	Primary tenant	Date and city
	Subtenant	Date and city
Chalmers Studentbostäder's approval	The primary tenant has permission to sublease his/her apartment in accordance with the above agreement. Gothenburg, date: _____ - _____ - _____	
	Signature Chalmers Studentbostäder	